AWS Board of Trustees Agenda November 11, 2021, 6-8:00 pm

In Person / Zoom

“May we strive together with good will to form a community

Where the gifts of each one are acknowledged and where each one does one’s best, That the highest spiritual powers

May help us bring forth a school worthy of all children –That they may learn to live and breathe in spirit awareness, Blessing the world with their deeds.”

1. CALL TO ORDER - 7:01 pm

2. ROLL CALL

* *Renee Parks, Faculty Rep. (Second)*
* *Tre-C, Executive Director*
* *Stephanie Smith, Board Member*
* *Shane Kingry, Board President (First)*
* *Ashli Mackey, Board Secretary*
* *Vincent Fisher*
* *Gretchen Klein, AWS Development Director*
* *Stacey Cooper*
* *Ann Harris*
* *Isaac Howell*
* *Brenda Amundson, Excused Absence*

3. IMPACT MOMENT

* *Shane: youngest daughter enjoyed the shortened snowy school day*

3. APPROVAL OF AGENDA - *approved*

4. WELCOME TO VISITORS -   
*Gretchen shared that she is hoping to be more involved with the school and to learn more.*

6. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)

A. Approval of the October 2021 Regular Meeting Minutes - *approved*

B. Approval of the October 2021 Financials - approved

8. ADMINISTRATIVE/BOARD REPORTS - *standing reports approved*

A. Executive Director - *see the attached report*   
*Enrollment at 78, potential student joining preschool/kindergarten, tours for next year are beginning.*

*Golden Cottage: licensing evaluation noted that safety needs to be improved, especially on the playground area. Muni is willing to work with the school and notes that the school atmosphere is different. Cook Inlet Tribal Council grant, encouraged to increase request to 25K and the organization seems excited to work with AWS.*

*Facilities: Snowplows made it to AWS before Tre-C arrived at school! Tents going up to provide students some place to eat.*

*Hiring: AWS is looking to fill ⅘ after the resignation of George, current teacher. He has agreed to stay for the duration of the semester.*

*Finances: Accountants need another month to clean up the financial situation to ensure the documents are accurate. Currently there are numerous categories and this has caused some revenue to be miscategorized. PPP loan requires a thorough application - there is no deadline yet. CPA report was reviewed with the meeting attendees. Tre-C wants to review and revise a few of the categories listed. Reviewed when expenses occur in the year.*

*Gretchen asked if the board or ED had requested a variance report? Might give an idea of what is coming in when. Peaks and valleys may also help with development.*

*Also noted, Facebook for AWS has been revised and is now current.*

B. Faculty Representative - *see attached report  
Eurythmy returned to AWS and the grades enjoyed their time with Ms. Jacobs. Faculty also enjoyed their interactions with her and hope to have her return in January. George Guyver has given his notice. Faculty noted they need to improve communication with Golden Cottage for the spring’s conference.*

C. Development Director - *see attached report   
Finding ways to acknowledge donors. Gretchen is investigating individual donors before targeting large gifts. Shane will assist with names.*

9. UNFINISHED BUSINESS

A. BOARD MEMBER PACKET

1. Signing of Conflict of Interest and Expectations Forms - *in process, to be uploaded or brought to Tre-C by 11/19/2021*
2. Swearing in of Oath of Office - *sworn in*

*Question from Tre-C: Is the board application ready to go out to the public for new member recruitment?   
 → Voting by email by 11/19/2021 on the application and board packet forms*

B. STRATEGIC PLANNING SESSIONS (Dec 2, Jan 6, Feb 3)

1. Include others (Board Alumni, 3rd Party, Etc.)?  
   *Discussion of public comment session. Stef encouraged the board to be mindful of the timeline for turn around. Gretchen suggested bringing in a third party that can be unbiased and provide out of the box thinking.*

10. NEW BUSINESS - (These require motions for approval)

1. Formation of 2021-2022 Tuition Evaluation Committee - *approved   
   Tre-C would like to form a committee to begin the conversation. Community members to be invited - acknowledging a need to include representatives from a range of socioeconomic backgrounds. Committee will form and report back a mandate to the Board.*
2. Staff/Faculty 3-5 Year Capital Requests Presentation - *approved, see attached  
   Continue to revisit with faculty and staff. Document was shared by Tre-C to identify needs - highlighted fire panel, professional development and retention. Additional goals were reviewed for long term improvements. The kindergarten needs an in-room bathroom for licensing purposes.   
     
   Gretchen shared that the document and ideas will be helpful for generating funds and knowing who/what to target.*

12. ADVANCED PLANNING

A. REGULAR BOARD MEETING: Schedule next meeting December 9th 2021  
 *In-person meetings to be held at 6 pm. Additional conversation will happen off line between board members.*

14. ON-GOING DISCUSSIONS

15. BOARD COMMENT

5. PUBLIC COMMENT

16. ADJOURN

Action Steps:

| **Person Responsible:** | **Item:** | **Date:** |
| --- | --- | --- |
| AWS Board | * Board Packet Review and Revisions * Signed documents uploaded to Google Drive folder and oath form turned in to Tre-C | 11/19/2021 |
| Shane/Tre-C | Reach out to members to support with strategic planning | 11/19/2021 |
| AWS Board | December 2 Strategic Planning Meeting | 12/2/2021 |
| Ashli | Send out survey regarding board meeting format to board members | 11/12/2021 |
| Stef, Tre-C and Renee | Check in about tuition committee | 11/11/2021 |
| Tre-C | Reach out to Janeen to see if she can support with strategic planning  Deliver board application to at least one person on/after 11/19/2021 | 11/19/2021 |

Motions Passed Between October and November Board Meetings:

1. Approval of October Board meeting minutes (10/8/2021)
2. Approval of By-Laws (10/20/2021)
3. Approval for Shane to sign the LLC 2021 Allonge and Modification of Promissory Note